

**MEF Board of Directors Approved Meeting Minutes**

Sunday, 04 Feb 2024

10am – 12:00pm ET

Theo and Rebecca’s House

Zoom link is: <https://virginiatech.zoom.us/j/81445679513>

**Call to Order:** 10:08 am

**Attendance:**

- Audrey Spielmann – Board Member and MEF Canadian Representative
- Brian Benham – Treasurer, Board Member
- Karen Scalf-Benham, Board Member
- Margie Lee – Board Member
- Nina Tarr – Board Member
- Randy Stith – Secretary, Board Member
- Rebecca Caldwell – Board Member
- Steve Conner – Board Member
- Theo Dillaha – Board Chairperson
- Tom Neils – Guest

**Roll Call and Approval of Meetings Minutes, Randy**

*Theo moved for approval, Margie seconded, unanimously approved.*

**Treasurer's Report, Brian**

- 4<sup>th</sup> Quarter 2023 Income was \$63,421.26
- Total 2023 income was \$195,311.41 2023 grants paid out total was \$119,644.03. This is lower than usual but due to no significant construction expenses as we were raising funds for the boys’ dormitory.
- Year’s End balance 2023 on hand was \$141,504.63
- ***Randy moved for approval of the treasurer’s report, Margie/Karen seconded, unanimously approved.***
- 2024 donations to date - \$31,264.49
- Half of boys’ dorm grant (\$94,126.50) was wired to ENCO on 1/22/2024.
- Balance on hand 1/31/2024 - \$68,686.51
- 2024 Draft Budget is \$140,000, \$80,000 in school sponsorship/operating funds and \$60,000 for construction activities.
- ***Theo moved to approve Treasurers Report as amended – Margie 2<sup>nd</sup> – unanimously approved.***
- Additional donations needed in 2024 (\$36,000 sponsorships, \$39,500 construction)
- MEF audit was completed with report of No Findings (which is good) **Elections and Board Members**

<b>Board Member</b>	<b>Term Began</b>	<b>Current Term Ends</b>
Dillaha, Theo	11/21/2016	11/21/2025
Benham, Brian	11/21/2016	11/21/2025
Scalf-Benham, Karen	11/21/2016	11/21/2025

Spielmann, Audrey	7/8/2018	7/8/2024
Stith, Randy	7/23/2018	7/23/2024
Lee, Margie	7/26/2020	7/26/2026
Caldwell, Rebecca	1/20/2018	1/20/2024
Conner, Steve	4/18/2021	4/18/2024
Tarr, Hannah	4/18/2021	4/18/2024

- **Randy made motion to reappointment Rebecca, Steve, and Nina, board members whose terms expire before the next board meeting to another 3-year term - Audrey seconded – unanimously approved.**
- Brian and Karen will look for suggestions for new board members
- Election of 2024 Officers
  - Theo willing to do one more year as Chairperson
  - Brian willing to continue as Treasurer
  - Randy willing to continue as Secretary
  - **Audrey moved to approve these reappointments, Karen 2<sup>nd</sup>, unanimously approved.**

FUNDRAISER SUMMARY	
<b>Fundraiser Donations &amp; Pledges</b>	\$81,607.95
<b>Pending Corporate Match</b>	\$1,650.00
<b>MEF Matching Donations</b>	\$13,600.00
<b>Total</b>	<b>\$96,857.95</b>

- Achieved twice the \$40,000 goal and added at least 9 new sponsors
- Audrey and Jen donated additional \$2,000 to keep at risk girls at the school over the end of the year break and for 4<sup>th</sup> grade students to study for national exams.

**EEMPS Update** (Martha not at meeting but sent some updates for newsletter)

- Martha travelled to school, additions to original classroom building are ongoing, have new good internet service provider, sponsors can now email children.

**Boys' Dormitory**

- Wired funds to start construction. Exceptional rains may be delaying start of construction, cleared area, staked out rough outline, some block delivered, Tom purchased cement mixer and compacter.
- Target date has been July 1, which may be optimistic.

**Canadian Representative, Audrey**

- Still hoping for registration of the proposed Canadian Maasai Education Society with the Canadian Revenue Authority. Legal fees for registration have been \$14,000 so far (includes \$3,750 donation from MEF).
- Local Rotary Club pledged \$10,000 to the school and sent \$8,000 to Martha after Audrey gave a talk to the club.

**Service without Borders Update**

- 10 students plus Brian and Steve travel to school May 14 through June 4. Biggest group taken so far.

**2024 Donor Trip, Rebecca**

- Fewer going than thought - 3 donors plus Theo and Rebecca
- May 19 – 29, overlaps with SWB at school for 3 nights **Other Items:**

- Nina talking to Olar about reading and chat sessions between sponsors and students .
- Website Committee (Nina, Theo, Randy) met - Nina is doing Social Media review looking at templates.
  - All are looking for possible website designers and we will probably need money for that.
  - We use WordPress which is used for 60% of websites worldwide.
- Newsletter is waiting for boys' dormitory construction photos.
- MEF has been contacted by Austrians who have been constructing a non-boarding English primary school in Engaruka. Martha informed us that EEMPS is planning on constructing a lower level secondary school (grades 8 to 11) since 7<sup>th</sup> grade students' parents are concerned about where their children might be able to go. Of our 25 graduating 7<sup>th</sup> graders this year, 2 or 3 may get scholarships to good schools while the rest will be qualified to get into some schools, but Martha feels they will be overqualified for local public secondary schools and is working on getting funds from community or sponsors to build two new classrooms to start a lower level secondary school. We don't know what district requires for lower level secondary schools, but probably classrooms and laboratories. Upper secondary school is for grades 12 and 13, which would need more support and additional labs. Many current sponsors would be willing to continue sponsorships for their children on to a private secondary school, and MEF is allowed to do that, but we are concerned because we don't want to lose MEF primary school sponsors. EEMPS original plans was 240 students but already exceeding that with 265. Some sponsors seem to like to sponsor a couple kids from the same family.
- Randy was talking with Rob Crane who mentioned the Crane Family were impressed by the fundraising video made after the July trip but that they have not received any proposals of any kind, so MEF should put together a proposal for funds for a project that isn't already being funded. Perhaps for the summer Crane family meeting. Ideas might be the final wing of the boys' dormitory (\$60,000), something for a new secondary school, fund an endowment (\$100,000?) to establish an MEF Foundation for ongoing tuition and operating costs, or a yearly amount, so Randy will discuss possibilities with Rob so we can make a realistic and intriguing proposal. Bricks and mortar or operations. Randy will talk with Martha.

**Date and Time for Next Meeting:** 10 am ET, Sunday, April 28, 2024. Zoom

<https://virginiatech.zoom.us/j/84293189006>

**Meeting adjourned at:** 11:50 am

**STANDARD FOUR NATIONAL ASSESSMENT (SFNA) - 2023 RESULTS**

**ENGARUKA ENGLISH MEDIUM PRIMARY SCHOOL - PS0106081**

Number of Students: 38

School Average : 221.6842 - Grade B (Very Good)

SCHOOL PERFORMANCE BY SUBJECT			
SUBJECT	GRADE (/50)	COMPETENCE GROUP	
SWAHILI	43.8684	A	Better
ENGLISH	45.7368	A	Better
SOCIAL KNOWLEDGE	35.6316	B	Very Good
MATHEMATICS	29.3158	C	Good
SCIENCE AND TECHNOLOGY	31.8421	B	Very Good
CITIZENSHIP AND ETHICS	35.2895	B	Very Good

DISTRIBUTION OF GRADES					
	A	B	C	D	Failed
Female	2	17	0	0	0
Male	6	12	1	0	0

SEX	CANDIDATE NAME	SWAHILI	ENGLISH	SOCIAL KNOWLEDGE	MATHEMATICS	SCIENCE AND TECHNOLOGY	CITIZENSHIP AND ETHICS	OVERALL GRADE	Sponsor
M	ISRAEL PETER PURWO	A	A	B	B	C	B	B	Conner, Steve (Sylvia)
M	LEPASIM LEKITONY NOONGIYA	A	A	B	C	B	B	B	Conner, Steve (Sylvia)
M	MESHACK LEWANGA LETAIKO	A	A	A	A	B	A	A	Lee, Margie
M	MORDECAL RICHARD LAIZER	A	A	A	B	B	A	A	Neils, Thomas and Michelle
M	PAPA SAIBULU LEYAN	A	A	A	B	B	B	A	McGee, John and Alicia
F	FINOTH DAUDI MUNGAINF	A	A	B	A	B	B	A	Stephenson, Kurt
F	GRACE JOSEPH NAMOYO	A	A	B	D	B	B	B	Kibler, Daphne
F	NADAMU SAPURO MBACHA	A	A	B	B	C	B	B	Scalf, Mitchell
F	NAIHOO LAZARO MEPUKORI	B	A	C	C	C	C	B	Blacksburg Junior Women's Club
F	NAROPIL NAAJALL ENAIPAYA	A	A	B	B	B	B	B	Brown, Christy
F	NASHIPAI SOLOMON KELE	A	B	B	B	C	B	B	Delmotte, Nicky and Jamie
F	NATANG'AMWAKI ENGIDONG' MU	A	A	C	D	C	B	B	Pomeroy, Glenn
F	NGAISERI PAKIROWA OLETIRINA	B	A	B	C	D	B	B	Knapp, Sandy
F	NGARSIS LANYOR SIKAR	A	A	A	B	A	A	A	Rotche, Brigitte and Bob
F	SITEL SHONGON MEPUKORI	A	A	C	B	B	B	B	Etheridge, Zach and Diane
F	TUMA HUSSEIN SITTA	A	A	C	C	B	C	B	Kibler, Jan and Rex

SCHOOL PERFORMANCE BY SUBJECT
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<b>SUBJECT</b>	<b>GRADE (/50)</b>	<b>COMPETENCE GROUP</b>	
<b>SWAHILI</b>	43.8684	A	Better
<b>ENGLISH</b>	45.7368	A	Better
<b>SOCIAL KNOWLEDGE</b>	35.6316	B	Very Good
<b>MATHEMATICS</b>	29.3158	C	Good
<b>SCIENCE AND TECHNOLOGY</b>	31.8421	B	Very Good
<b>CITIZENSHIP AND ETHICS</b>	35.2895	B	Very Good



Dear Theo and MEF Board Members,

Thank you to Theo & Rebecca, all the MEF Board members, and those who have supported the school through donations and time. We are very blessed to have your patience, help, guidance, and love.

I hope this message finds you well. As we navigate through another inspiring academic year, I am thrilled to share the incredible impact your generosity has had on our school community. Your support has been instrumental in shaping the future of our students, and I am excited to update you on the latest developments.

#### **1. Academic Achievements:**

Thanks to your contributions, our students continue to excel academically. Whether it's through innovative teaching methods, state-of-the-art resources, or extracurricular opportunities, your support is creating an environment where learning knows no bounds.

Recently the Ministry of Education and Vocational College announced the grade four National Examination results. For this reason, we are delighted to share with you our grade four Examination results. The EEMP school scored a total of 221.6 marks as an average of "B" and acquired the 4<sup>th</sup> position out of 83 schools in the district. We are grateful that our school has continued to upgrade our Engaruka Ward since the two local public schools have not performed very well.

There are approximately 30 new preschoolers that have started at the EEMP. The current number of students is **253** as of January 2024, 127 girls and 126 boys although students are still reporting. I will share the updated student's data base in February once all the students have reported to school.

## **2. Infrastructure Upgrades:**

Your commitment to our school's growth has facilitated significant improvements in our infrastructure. From modernized classrooms to enhanced recreational spaces, these upgrades are providing students with a more dynamic and conducive learning environment.

- With immense support from Thomas Neils, the additional classrooms at the TX building have begun and the foundation and flooring has been completed. With the addition of a new soil compactor and a gas-powered concrete mixer at the school, that work was completed quicker and with a more consistent product. The construction crew has been working everyday through the holidays and took a short break while the concrete was being cured. The block walls are being constructed now and they are at last beam before roofing.
- The playground work did not turn out to be what we had understood would happen. The work that took place at the school was mainly doing some maintenance on the existing playground. We are not continuing to work with that person & group.
- The vegetable garden has been a great success in feeding the students nutritional food, reducing school purchases & costs, and providing educational tasks for the students. The recent rains have been very beneficial to the gardens and landscaping at the school and for the surrounding areas.
- The Avocado Orchard to the east of the Crane Classroom has been planted and will soon be drip irrigated. We are hoping to identify other locations around the school for other vegetable gardens, fruit tree orchards and growing fields for corn, beans, etc.
- About school livestock, currently there are seven dairy cows in total (4 died between 2021/23 due to severe drought) and there are more than one hundred goats and sheep providing 80kgs of meat per month. Through the livestock our children get an opportunity to practice livestock rearing as part of cultural revitalization and an extra curriculum.

## **3. Student Success Stories:**

I am delighted to share inspiring success stories from our students who have benefited directly from your generosity. Your investment in their education is creating a ripple effect, empowering them to reach new heights and make meaningful contributions to society.

Her name is Ndanapi Kilel and she holds a special place in the history of EEMPS as one of the first students to embark on this educational journey. From mastering the fundamentals of reading and writing in the early grades to tackling complex subjects like mathematics and science in Grade 7, Ndanapi's growth has been extraordinary. She has been a role model, showcasing the values of resilience, hard work, and a thirst for knowledge that the school holds dear. Here is a short note from her to MEF and sponsors



*"To my dearest sponsors and the Maasai Education Foundation, I want to express my deepest gratitude for your incredible support throughout my educational journey. Your sponsorship has not only enabled me to pursue my dreams but has also opened doors to a world of possibilities. From the early days of learning to read to the challenges of Grade 7, your support has been my guiding light.*

*Thank you for believing in me, for investing in my education, and for being the pillars of support that have allowed me to stand tall in the pursuit of knowledge. Your generosity has not only impacted my life but has contributed to the growth and success of EEMPS and the whole Masai community. I am truly grateful for the opportunities you have provided, and I carry your support with me as I continue to reach new heights".*

#### **4. Community Outreach:**

- Our school is not just a place of learning; it is a hub for community development. With your support, we have been able to expand our outreach programs, reaching more families in need and making a positive impact on the wider community. As way of benefiting from the ongoings rains Abby donated hundreds of trees seedlings to the school and to the surrounding community members in order to bring the school community together for a common cause, fostering a sense of unity and shared responsibility for the environment conservation and help to mitigate the climate change effects.

#### **5. Future Initiatives:**

- Looking ahead, we have ambitious plans to further elevate the educational experience we provide. Your continued support will play a pivotal role in realizing these initiatives, ensuring that our students receive the best education possible.
- About the boy's dormitory, Abby is now ready to commit his full time to the boy's dorm construction as soon as the funds are released. The fund request letter will be shared later today. With the new addition of new boy students, the classroom sleeping spaces are very full and we are hoping that the new boy's dorm can be started soon.
- About the secondary school for grade seven, the school had a huge parent meeting late December 2023 and one among issues parents raised was about a secondary and that they are committed to start raising initial funds to construct few classrooms for secondary school. The school committee is meeting in January 26th to discuss further about the secondary school plans. More update will be shared after the meeting.

As we reflect on the achievements made possible by your generosity, I want to express my deepest gratitude. Your belief in the power of education is transforming lives and creating a lasting legacy for future generations.

In the coming weeks, we will be publishing our annual Narrative report for ENCO, where we will showcase the stories, achievements, and milestones made possible by your support. We would be honored to include any personal messages or anecdotes you may wish to share with the broader community.

Thank you once again for being a driving force behind our school's success. Together, we are shaping a brighter future for our students.

Warm regards,

Martha M. Sengeruan

EEMP- School Manager

## Students needing sponsorship

### Taretoi Toto



Taretoi Toto, a remarkable seventh-grade student, embarked on his educational journey as one of the pioneering students at Engaruka English Medium Primary School. Born into a humble family, Taretoi has shown exceptional academic promise since the inception of his academic pursuit.

From the early days at Engaruka primary school Taretoi exhibited a genuine passion for learning and a remarkable work ethic. His dedication to his studies and the pursuit of knowledge quickly set him apart as a standout student.

Despite facing financial constraints within his family, Taretoi's resilience and determination have been unwavering. His journey at EEMPS has been marked by a thirst for knowledge and a deep appreciation for education as a means to overcome challenges and create a brighter future.

Taretoi envisions a future where he can contribute positively to his community and beyond, and your sponsorship can be the key to unlocking that potential. Consider being a part of Taretoi Toto's journey by sponsoring his education and empowering him to reach new heights.

**Nadupoi Singeita**



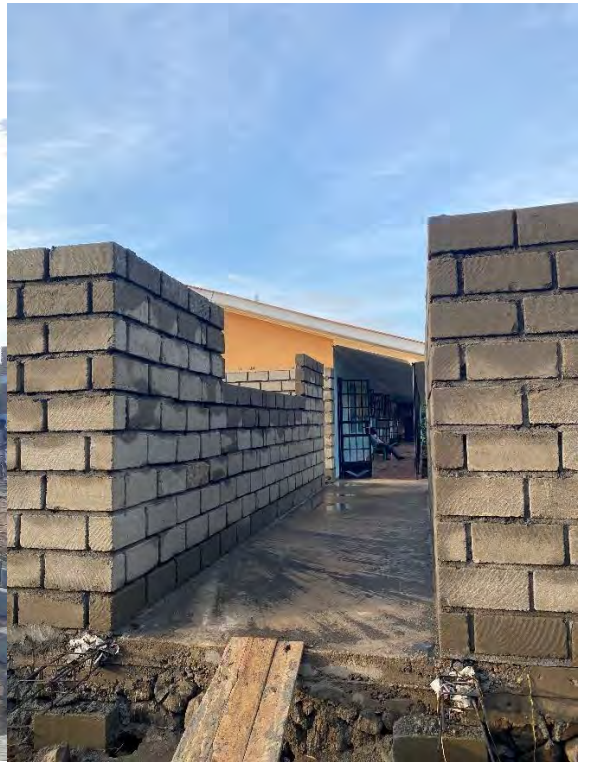
Nadupoi Sengeita's journey in education began in 2023 when she enrolled in the nursery class at Engaruka English Medium Primary School (EEMPS). Her story is not just one of academic growth but a testament to resilience and the transformative power of education.

Before joining EEMPS, Nadupoi was studying at a local nursery school where the learning conditions were challenging. Classes were conducted under the shade of a tree, and the students, including Nadupoi, had no choice but to sit on stones. Despite the hardships, Nadupoi's determination to learn remained unshaken.

Since joining EEMPS, Nadupoi has shown incredible progress. She is now seeking sponsorship to ensure that her educational journey continues seamlessly. A sponsorship will not only alleviate the financial burden on her family but also provide her with the resources and support needed to thrive academically.

## **New EEMPS Activities**

**New Classroom Construction**





**Playground Maintenance and Additions**







Orchard Progress





**Garden Progress**









MAASAI EDUCATION  
FOUNDATION

Report on Maasai Education Foundation's Financial Disclosures

From January 1, 2021 to December 31, 2022

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## Independent Auditors Report

To the Board of Directors of Maasai Education Foundation:

### **Opinion on Internal Control over Financial Reporting**

We have audited, in accordance with the standards of the American Institute of Certified Public Accountants' (AICPA) Generally Accepted Auditing Standards (GAAS), the consolidated financial statements as of and for the fiscal years ending December 31, 2021 and December 31, 2022, of the Maasai Education Foundation (the Foundation). Our report dated November 30, 2023 expresses an unqualified opinion on those financial statements.

### **Basis for Opinion**

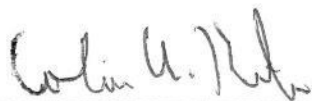
The Foundation's management is responsible for maintaining accurate financial reporting of the Foundation's annual filings. Our responsibility is to express an opinion on the completeness and accuracy of the Foundation's disclosures based on our audit. We are not a public accounting firm registered with the American Institutes of Public Accountants (AICPA), but we possess relevant experience and awareness of applicable standards to effect a competent assessment.

We conducted our audit in accordance with the standards of the AICPA. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether complete and accurate financial statement processing was maintained in all material respects. Our audit included obtaining an understanding the Foundation's transactional processing, assessing the risk that material errors or omissions existed, performing test work to verify the completeness and accuracy of financial disclosures, and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion.

### **Definition and Limitations of Internal Control over Financial Reporting**

A foundation's internal control over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles. A foundation's internal control over financial reporting includes those practices that (1) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the foundation; (2) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with generally accepted accounting principles, and that receipts and expenditures of the foundation are being made only in accordance with authorizations of management and directors of the foundation; and (3) provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use, or disposition of the foundation's assets that could have a material effect on the financial statements.

Because of its inherent limitations, internal control over financial reporting may not prevent or detect misstatements. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.



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**Colin Kibler, CISSP**

## Approach

To complete the assessment, the assessors performed a combination of inquiry and inspection activities to gain an understanding of the Foundation's financial operations. This included reviewing revenue recorded to the company ledger, reconciling with bank deposits, reviewing disbursements to third parties, and reconciling transactions to the Foundation ledger. In addition, transaction summaries were reconciled with Foundation tax filings, verifying their completeness and accuracy. Due to the volume of transactions and low risk that a small number of incorrect transactions could result in a material misstatement, we took a sampling approach to substantively assess the veracity of transactions.

The assessors also reviewed practices related to securing the financial systems from unauthorized access, as well as privacy practices the Foundation undertakes in the handling of donor information.

## Assessors

While we are not representatives of a registered accounting firm, nor do we possess Certified Public Accountant certifications, in accordance with generally accepted accounting principles we maintain independence from the Foundation and possess relevant financial and audit experience to competently assess the Foundation. Our applicable competency is summarized below.

### **Colin Kibler, CISSP**

Colin Kibler is an information security professional with over 20 years of experience in securing and auditing information systems. Having previously worked for accounting firm KPMG and being responsible in several roles he served in both consulting and industry, he has participated in numerous assessments, both performing audits and serving as management responsible for establishing Information Technology General Controls, among others. Colin holds a Bachelor's of Science in Accounting and Information Systems Development from Virginia Polytechnic Institute and State University (Virginia Tech) and holds a Certified Information Systems Security Professional designation.

### **Patricia Norris**

Patricia Norris is Professor Emeritus, retired from Michigan State University in 2021. She holds three degrees in Agricultural Economics from University of Georgia (BS) and Virginia Polytechnic Institute and State University (Virginia Tech, MS and PhD). Relevant financial experience includes grant account management at Michigan State University and financial management for a small family-owned business.

## Financial Summary

The Foundation's 2021 and 2022 990-EZ tax filings are summarized in the following table. The Foundation's ledger transactions were in accordance with these tax filings.

### 2021-2022 Financial Summary

#### Maasai Education Foundation

January 1, 2021 to December 31, 2022

<b>BALANCE ON HAND:</b>	<b>12/31/2020</b>	<b>\$24,219</b>
<b>REVENUE</b>	<b>2021</b>	<b>2022</b>
Contributions, gifts, grants, and similar amounts received	\$186,772	\$188,481
Investment Income	-	-
<b>Total Revenue</b>	<b>\$186,772</b>	<b>\$188,481</b>
<b>EXPENSES</b>		
Grants and similar amounts paid	\$135,106	\$196,486
Professional fees and other payments to independent contractors		
Printing, publications, postage, and shipping		
Other expenses	\$388	\$393
<b>Total Expenses</b>	<b>\$135,494</b>	<b>\$196,879</b>
<b>NET ASSETS</b>		
Excess or (deficit) for the year	\$51,278	-\$8,398
Net assets or fund balances at beginning of year	\$24,219	<b>\$75,497</b>
<b>Net assets or fund balances at end of year</b>	<b>\$75,497</b>	<b>\$67,099</b>

## Findings and Observations

None Noted



## Treasurer's Report

Jan 1, 2024 to Jan 31, 2024

### WELLS FARGO CHECKING ACCOUNT

BALANCE ON HAND: 1/01/2024 \$141,504.63					
INCOME	Current Period	Previous Year-to-date	2024 Year-to-date	2024 Budget	2023 Actual
Donations	\$31,264.49	\$0.00	\$31,264.49		
ebay sales	\$0.00	\$0.00	\$0.00		
<b>Total Income</b>	<b>\$31,264.49</b>	<b>\$0.00</b>	<b>\$31,264.49</b>		
<b>EXPENSES</b>					
<b>Contributions, gifts, grants paid out</b>					
Grants (current period only) ENCO \$94,126.50 (50% of Boys Drom Grant \$188,253) Service Without Borders \$9,915 (2024 TZ travel pass thru)	\$104,041.50	\$0.00	\$104,041.50	\$140,000	\$195,311
<b>Total contributions, gifts, grants paid out</b>	<b>\$104,041.50</b>	<b>\$0.00</b>	<b>\$104,041.50</b>		
<b>Checkbook Expenses (expenses paid directly by MEF)</b>					
2024 Tax prep fee	\$0.00	\$0.00	\$0.00	\$140,000	\$119,644
2024 VA State Corporation Commission Fee	\$0.00	\$0.00	\$0.00		
International Wire Transfer fee	\$25.00	\$0.00	\$25.00	\$45	\$40
Misc. checkbook expenses	\$0.00	\$0.00	\$0.00	\$25	\$25
<b>Non-Checkbook Expenses (expenses absorbed by MEF)</b>				<b>\$200</b>	<b>\$240</b>
				<b>\$330</b>	<b>\$381</b>
Fees assoc. with donations (e.g., Meta VENMO, Benevity)	\$16.11	\$0.00	\$16.11	\$200	\$195
<b>Total Non-Contribution Expenses</b>	<b>\$41.11</b>	<b>\$0.00</b>	<b>\$41.11</b>	<b>\$800</b>	<b>\$881</b>
<b>TOTAL EXPENSES</b>	<b>\$104,082.61</b>	<b>\$0.00</b>	<b>\$104,082.61</b>	<b>\$140,800</b>	<b>\$120,525</b>
BALANCE ON HAND: 1/31/2024 \$68,686.51					

### PENDING AND POTENTIAL DONATIONS

SUB-ACCOUNT BALANCES	"Sub-accounts" in Wells Fargo Checking
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	Non-Sponsorship	Sponsorships	SWB	Total
	\$64,588.51	\$4,098.00	\$0.00	\$68,686.51
<b>Pending Donations</b>				
Paypal Giving Fund	\$1.00	\$0.00	\$0.00	\$1.00
<b>Total Pending...</b>	<b>\$1.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1.00</b>
<b>Potential Donations</b>				
Margie Lee	\$10,000.00			\$10,000.00
<b>Total Potential...</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>
<b>CHECKING + PENDING + POTENTIAL DONATIONS: 1/31/2024</b>				
	<b>\$74,589.51</b>	<b>\$4,098.00</b>	<b>\$0.00</b>	<b>\$78,687.51</b>

Brian Benham, Treasurer

1/31/2024

Date

### Treasurer's Report

Nov 8, 2023 to Dec 31, 2023

#### WELLS FARGO CHECKING ACCOUNT

BALANCE ON HAND: 11/07/2023 \$120,388.93

INCOME	Current Period	Previous Year-to-date	2023 Year-to-date	2023 Budget	2022 Actual		
Donations	\$63,421.26	\$131,635.49	\$195,056.75	\$130,250	\$188,481		
ebay sales	\$0.00	\$244.66	\$244.66				
<b>Total Income</b>	<b>\$63,421.26</b>	<b>\$131,880.15</b>	<b>\$195,301.41</b>				
<b>EXPENSES</b>							
<b>Contributions, gifts, grants paid out</b>							
Grants to ENCO (descriptions are for current period only)				\$130,000	\$196,486		
\$2,000 to support students boarding over winter break 2023							
\$40,000 EEMPS operating and student sponsorships	\$42,000.00	\$57,197.01	\$99,197.01			\$45	\$41
Grants to Service without Borders for May 2023 service-learning trip to EEMPS	\$0.00	\$16,697.02	\$16,697.02			\$25	\$25
Grant to A. Spielmann (support creation of Candian non-profit Maasai Educ. Society)	\$0.00	\$3,750.00	\$3,750.00				\$1
<b>Total contributions, gifts, grants paid out</b>	<b>\$42,000.00</b>	<b>\$77,644.03</b>	<b>\$119,644.03</b>				

<b>Checkbook Expenses</b> (expenses paid directly by MEF)				<b>\$180</b>	<b>\$315</b>
2023 Tax prep fee	\$0.00	\$40.00	\$40.00		\$11
2023 VA State Corporation Commission Fee	\$0.00	\$25.00	\$25.00		
Check to B. Benham to correct errant deposit	\$153.15	\$0.00	\$153.15		
PayPal taxes and fees assoc. w/ eBay sales of donated items	\$0.00	\$65.97	\$65.97		
Girl's dorm memorial plaques (Benham, \$84.18, Sprol, \$77.86)	\$0.00	\$162.04	\$162.04		
International Wire Transfer fee	\$50.00	\$190.00	\$240.00		
<b>Non-Checkbook Expenses (expenses absorbed by MEF)</b>					
Fees assoc. with donations (e.g., Meta VENMO, Benevity)	\$102.41	\$462.65	\$565.06		
<b>Total Non-Contribution Expenses</b>	<b>\$305.56</b>	<b>\$945.66</b>	<b>\$1,251.22</b>	<b>\$250</b>	<b>\$393</b>
<b>TOTAL EXPENSES</b>	<b>\$42,305.56</b>	<b>\$78,589.69</b>	<b>\$120,895.25</b>	<b>\$130,250</b>	<b>\$196,879</b>
<b>BALANCE ON HAND: 12/31/2023 \$141,504.63</b>					

**PENDING AND POTENTIAL DONATIONS**

	"Sub-accounts" in Wells Fargo Checking			
	Non-Sponsorship	Sponsorships	SWB	Total
<b>SUB-ACCOUNT BALANCES</b>	<b>\$128,466.63</b>	<b>\$4,098.00</b>	<b>\$8,940.00</b>	<b>\$141,504.63</b>
<b>Pending Donations</b>				
Paypal Giving Fund	\$5,102.03	\$0.00	\$0.00	\$5,102.03
<b>Total Pending...</b>	<b>\$5,102.03</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,102.03</b>
<b>Potential Donations</b>				
Margie Lee	\$10,000.00			\$10,000.00
<b>Total Potential...</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>
<b>CHECKING + PENDING + POTENTIAL DONATIONS: 11/08/2023</b>				
	<b>\$143,568.66</b>	<b>\$4,098.00</b>	<b>\$8,940.00</b>	<b>\$156,606.66</b>



Brian Benham, Treasurer

1/17/2024

Date

## ᐃᐃᐃ Minutes

### Maasai Education Foundation Board of Directors Meeting

Sunday, 12 Nov 2023

#### Theo and Rebecca's House **Attendance:**

Audrey Spielmann – Board Member and MEF Canadian Representative  
Brian Benham – Treasurer, Board Member  
Essra Kibler – Development Committee Co-Chair  
Isabella Munson – Service Without Borders  
Margie Lee – Board Member  
Martha Olemisiko – Tanzanian Liaison  
Olar Paul Mollel, EEMPS Public Relations Officer  
Randy Stith – Secretary, Board Member  
Nina Tarr – Board Member  
Rebecca Caldwell – Board Member  
Steve Conner – Board Member  
Theo Dillaha – Board Chairperson  
Tom Neils – Guest  
Acadia Lewis - SWB

- **Call to Order** at 10AM EDT, Theo
- **Roll Call and Approval of Meetings Minutes**, Randy ○ Brian moved for approval, Theo seconded, unanimously approved.
- **Treasurer's Report**, Brian ○ Current period income \$16,735.19, grants paid out \$29,307, on hand \$121,065
- **EEMPS Update**, Martha ○ Reviewed Olar's written Quarterly Report ○ Access to Google Workspace so grade 6 has email access ○ Staff took a trip together to Lake Natron and visited parents ○ Grade 4 exams in October – Results will be in January ○ Applied for support for playground which should come in December ○ Minister to send approval for some students to stay over December holiday
  - Since internet speed has been poor still on waiting list for Starlink ○ Poor connection cut Martha's elaboration of report short
- **Canadian Representative Update**, Audrey ○ MES application submitted again ○ Rotary Club has sent funds to ENCO - \$5,000 ○ MES funds will be for scholarships, not construction ○ Audrey has sent funds for Masters studies for Moinga
- **Service without Borders Update**, Acadia ○ With fundraising have about \$5,000 in account
  - 20-25 active members ○ Hope to expand computer lab and vegetable garden next trip
  - Kids Can Write founder may travel with SWB to put on workshops ○ Pen Pal program has been put on hold because of poor internet ○ Traveling mid-May to early June
  - SWB made \$2,500 by building Randy/Paula a front deck

- **Visitor Committee Report**, Rebecca
  - After last year’s trial trip went so well, working on what to do for future
  - Target audience – donors – Travelling Hokies?
  - How many times a year – tie in with SWB visit?
  - How big a group – itinerary and activities?
  - Olar doing orientation video
- **Boys’ Dormitory**, Theo and Tom
  - Waiting for a realistic proposal from ENCO - Arusha estimate seemed just template
  - Tom talked to architect Felix from Dar (VIN) who seems interested and responsive
  - Been asked to revise his original estimate to include everything necessary
  - Now just looking at two or three wings and two or three bathrooms
  - We need to be careful about making sure we get the right contractor
  - ENCO will make a recommendation to us
    - Waiting as fast as we can for right plans so we can send money ASAP

**December Fundraising Goals**, Theo
 

- Previously approved 2024 Budget Goals: Sponsorship/Operating \$80K; Construction \$60K; Total \$140K. 2023 goal was \$70K and \$60K; Total \$130K
- Goal usually half of Sponsorship/Operating goal and balance plus match to construction. Need \$30,000 to meet our \$150,000 commitment for Boys’ dorm.
- No match by Facebook this year and don’t know if reoccurring donations are possible

 Recent fundraiser goals

Year	Mid-Year	December
2023	\$40,000*	?
2022	\$41,086	\$40,000
2021	\$24,000	\$39,000
2020	\$20,000	\$48,000

- \* Only met our 2023 Mid-Year goal because of unexpected Crane \$20K donation.
- What should our 2023 year-end goal be? Sponsorship needs largest we have ever had. Need to consider possible match, large donations, etc. Match so far: \$10K
- Charitable giving is down nationwide. Many MEF birthday fundraisers didn’t reach goal.
- MES should be able to get donations quickly once approved
- Matching funds can be earmarked to either operating or construction
- **Randy moved that \$40,000 end of year fundraiser funds go toward scholarships. Margie seconded. Unanimously passed.**
- **Other Items:**
  - Nina - Reading/chat sessions between sponsors and students resume after internet improved
  - Website - needs continuing review and suggestions for updating, Theo made some improvements via Randy, still needs professional redesign, Olar working on school website.
  - Newsletter: Need to send out before year-end fundraiser.
  - Next Board meeting: New and departing board members, election of officers, etc. Can we come up with a slate of nominations? Nina coming up for reappointment.
  - Need to shift archives to Google Workspace
  - Date and Time for Next Meeting: 10 am ET, Feb. 4, 2024

**Meeting adjourned at: 12:02AM**



## Treasurer's Report

Aug 2, 2023 to Nov 8, 2023

### WELLS FARGO CHECKING ACCOUNT

**BALANCE ON HAND: 08/02/2023 \$132,961.71**

INCOME	Current Period	Previous Year-to-date	Year-to-date	Draft 2023 Budget	Actual 2022 Amounts
Donations	\$16,534.69	\$114,696.97	\$131,231.66		
ebay sales	\$200.50	\$44.16	\$244.66		
<b>Total Income</b>	<b>\$16,735.19</b>	<b>\$114,696.97</b>	<b>\$131,231.66</b>	<b>\$130,740</b>	<b>\$188,481</b>
<b>EXPENSES</b>					
<b>Contributions, gifts, grants paid out</b>					
Grants to ENCO \$18,000 EEMPS operating funds & \$5,650 support for EEMPS/ENCO public relations position \$5,002; Maria's 2023/2024 school fees \$490; \$265 for Maria computer & \$225 for books for Maria)	\$29,142.00	\$28,055.01	\$57,197.01	\$130,000	
Grants to Service without Borders for May 2023 service-learning trip to EEMPS	\$0.00	\$16,697.02	\$16,697.02		
Grant to A. Spielmann to support creation of Maasai Educ. Society non-profit in Canada	\$0.00	\$3,750.00	\$3,750.00		
<b>Total contributions, gifts, grants paid out</b>	<b>\$29,142.00</b>	<b>\$48,502.03</b>	<b>\$77,644.03</b>	<b>\$130,000</b>	<b>\$196,486</b>
<b>Professional Fees</b>					
	\$0.00	\$0.00	\$0.00	\$25	
<b>Total professional fees</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$25</b>	
<b>Printing, publications, postage, and shipping</b>					
Postage, printing, supplies	\$0.00	\$0.00	\$0.00	\$25	
Shipping assoc. w/ eBay sales via PayPal	\$0.00	\$0.00	\$0.00	\$250	
<b>Total printing, publications, postage, and shipping</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$275</b>	
<b>Any expense not otherwise classified</b>					
2023 Tax prep fee	\$0.00	\$40.00	\$40.00	\$45	
2023 VA State Corporation Comission Fee	\$25.00	\$0.00	\$25.00	\$25	
Pay Pal fees assoc. with cash donations	\$0.00	\$0.00	\$0.00	\$100	
PayPal taxes and fees assoc. w/ eBay sales of donated items	\$65.97	\$0.00	\$65.97	\$100	
Girl's dorm memorial plaques (Benham, \$84.18, Sprol, \$77.86)	\$0.00	\$162.04	\$162.04	\$0	
International Wire Transfer fee	\$75.00	\$115.00	\$190.00	\$180	
Benevity Fees for match for donations made thru Starbucks	\$0.00	\$58.00	\$58.00	\$15	
Chairty on Top processing fee	\$0.00	\$7.00	\$7.00	\$0	
<b>Total any expense not otherwise classified</b>	<b>\$165.97</b>	<b>\$382.04</b>	<b>\$548.01</b>	<b>\$465</b>	
<b>TOTAL EXPENSES</b>	<b>\$29,307.97</b>	<b>\$48,884.07</b>	<b>\$78,192.04</b>	<b>\$130,740</b>	<b>\$196,879</b>

**BALANCE ON HAND: 11/08/2023 \$120,388.93**

### PENDING AND POTENTIAL DONATIONS

	"Sub-accounts" in Wells Fargo Checking			
	Non-Sponsorship	Sponsorships	SWB	Total
<b>SUB-ACCOUNT BALANCES</b>	<b>\$119,575.60</b>	<b>\$813.33</b>	<b>\$0.00</b>	<b>\$120,388.93</b>
<b>Pending Donations</b>				
Facebook	\$526.64	\$0.00	\$0.00	\$526.64
Paypal Giving Fund	\$100.00	\$0.00	\$0.00	\$100.00
<b>Total Pending...</b>	<b>\$626.64</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$626.64</b>
<b>Potential Donations</b>				
Sponsorship pledges		\$50.00		\$50.00
<b>Total Potential...</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$0.00</b>	<b>\$50.00</b>
<b>CHECKING + PENDING + POTENTIAL DONATIONS: 11/08/2023</b>				
	<b>\$120,202.24</b>	<b>\$863.33</b>	<b>\$0.00</b>	<b>\$121,065.57</b>

Brian Benham, Treasurer

11/8/2023  
 Date



# QUARTERL

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# REPORT

# 2023

LATEST INFORMATION AND UPDATES  
ABOUT ENGARUKA ENGLISH MEDIUM PRIMARY SCHOOL  
AUGUST - NOVEMBER 2023

**PREPARED BY: OLARIVAN P  
MOLEL**

**APPROVED BY:  
MARTHA MERESO**

**A WORD  
FROM THE**



## SCHOOL MANAGER

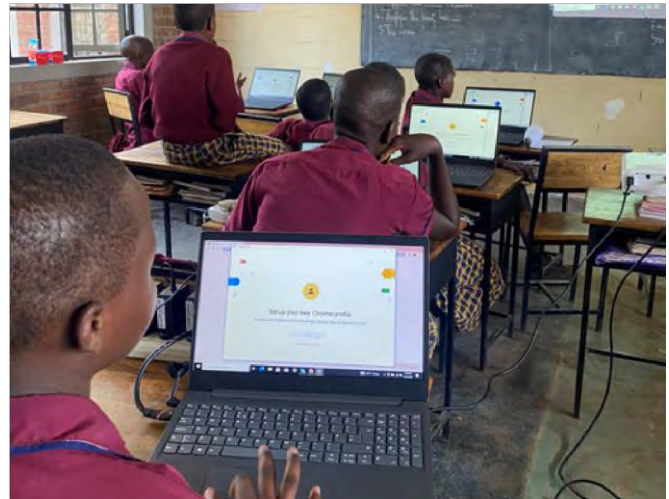
I am writing on behalf of Engaruka English Medium Primary School to express our heartfelt gratitude for your generous funding and unwavering support to our school. Your dedication to education and the well-being of our students has made a profound impact on our school community. Your commitment to our school's mission has made it possible for us to continue our efforts to provide a high-quality education to the children in our community. Thanks to your financial assistance, we are better equipped to meet the educational needs of our students, ensuring a brighter

future for them. We, at Engaruka English Medium Primary School, extend our deepest appreciation to Maasai Education Foundation for your invaluable support. Your partnership has made a significant difference in the lives of our students, and we look forward to the continued collaboration in our shared pursuit of educational excellence

**MARTHA MERESO SENGERUAN**  
SCHOOL MANAGER

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# Google Workspace



## ACCESS TO GOOGLE WORKSAPCE

We have been working tirelessly to bring this opportunity to our students, and it's an incredible moment for us. With Google Workspace, we are

expanding our students' horizons and opening new doors to knowledge. Through the help from a small committee that is **Esra ,Tom, Olar**

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**Isabella** and **Theo**, we were able to acquire google workspace.

One of the most significant outcomes of this acquisition is the provision of personal email accounts for Grade Six students and other students in years to come. Each student will have their own

email address, making communication between students and their pin-pal or even donors at some point more accessible and efficient. This not only encourages responsibility but also prepares students for future professional communication

## **STAFF SAFARI TO LAKE NATRON AND NGARESERO WATERFALLS**

Our school has always been a hub of learning and growth, both for students and educators. However, there's more to education than what happens within the classroom walls. To foster a strong sense of community and teamwork, our school embarked on a remarkable adventure—the very first staff safari since its establishment.

A particularly heartwarming aspect of this staff safari was the chance to visit the parents of our students who live in the Lake Natron area. Building strong relationships with the parents and the local community is a vital part of our school's ethos.

This visit was a beautiful reminder of the strong partnership between our school and the parents. It was an opportunity for staff to connect on a more personal level, share stories, and understand the lives and backgrounds of the students they nurture every day.



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# GRADE FOUR NATIONAL EXAM

The Grade Four national exams are a milestone for our students,

**A RARE DISTINCTION** significant

serving as a testament to their

dedication and hard work. These exams

vital step in their academic

journey, paving the way for future institution as the main center for success. The students have put in

of preparation, demonstrating meeting point for government officials their commitment to their education. is a rare distinction.

Principal **Moinga Mbukoti** expressed

immense pride in our Grade Four reputation and excellence our school students, saying, "Our students have has achieved in delivering quality shown remarkable dedication, education as well as having conducive resilience, and intelligence throughout

the academic year. We are proud to have witnessed their growth and

What makes this year's national exams

truly exceptional is the recognition

bestowed upon our school by the are a

government. The selection of our

national exam distribution and a months

national exam distribution and a months of preparation, demonstrating meeting point for government officials their commitment to their education. is a rare distinction.

This acknowledgment reflects the immense pride in our Grade Four reputation and excellence our school students, saying, "Our students have has achieved in delivering quality shown remarkable dedication, education as well as having conducive resilience, and intelligence throughout environment for learning.



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development, and we have no doubt that they will excel in the exams as they always do”

## **MAILING & COLLABORATION WITH SERVICE WITHOUT BOARDERS**

### **SHARING STUDENTS' SPOTLIGHTS:**

#### **PEN PAL LETTERS**

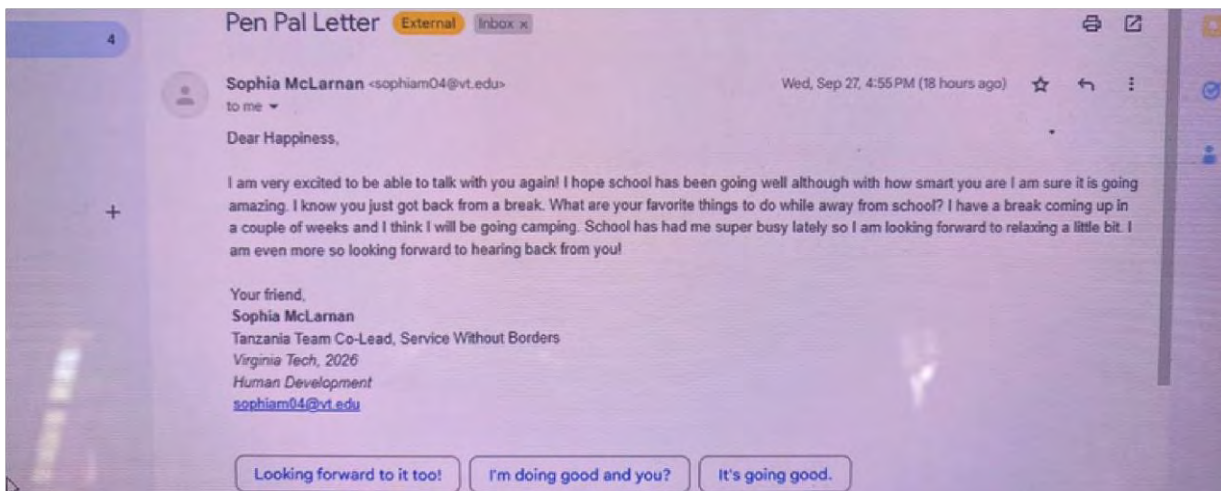
One of the most heartwarming initiatives has been the pen pal program between our Grade Six students and students from Virginia Tech through SWB. The simple act of writing emails and sharing thoughts, dreams, and stories has created bonds that bridge the gap between different cultures and backgrounds of both our students and students from Virginia

#### **CELEBRATING ACHIEVEMENTS**

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## Tech

Another integral part of our collaboration with SWB is sharing the achievements and



talents of our students with a wider audience. The "Student Spotlight" segment showcases the exceptional accomplishments and unique talents of our students, highlighting their academic, artistic, and humanitarian highlights at school

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# SCHOOL GARDEN PROGRESS

What was once an empty plot of land is **STUDENTS INVOLMENT** now a vibrant school garden, where

Caring for the garden demands regular students are not only growing attention and care. Students learn the vegetables but also sowing the seeds of importance of responsibility as they knowledge, responsibility, and a deep water, harvest, and nurture the plants connection with the natural world.

The school garden has also brought a While the primary purpose of the change to our school's menu. The school garden is to provide fresh,

students enjoy the delight of eating organic produce for our students, it has fresh vegetables that they have also become a unique and multifaceted nurtured themselves. It is a rewarding learning environment. experience that not only enhances their physical well-being but also fosters an appreciation for the journey of food from the soil to the plate.



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# CLOSING & OPENING OF THE SCHOOL

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With the end of the year drawing near, our school community is getting ready to bid farewell to the classes & classroom and head for a short one month holiday break. School will be closing its doors on the 7th of December 2023, providing students, educators, and staff with a well-deserved break before reopening on the 8th of January 2024.

While the majority of students will be taking a break, some have been granted special permission to remain at the school during this period. The reopening of the school on January 8th, 2024, marks the beginning of a new chapter in the academic year.



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## ENCO'S UPDATE

Over the past three months, Engaruka Community Initiative (ENCO) has been diligently working on several project proposals, aiming to secure opportunities that will benefit the Engaruka community and the school. While the results of these applications won't be known until 2024, there is exciting news on the horizon. ENCO is thrilled to announce a promising collaboration with '**The Power of Play**,' an organization dedicated to promoting the importance of play in education. 'The Power of Play' has expressed keen interest in partnering with ENCO to build a modern student playground at Engaruka English Medium Primary School. This student playground will serve as a hub for various games and activities, enhancing the educational experience and creating a vibrant, dynamic environment for this young learners.

# Visitor Committee

## Goals:

- Define target audience
- Outline logistics for managing visitors
- Identify the foundation and framework for safe, easy and successful visitor participation (for staff and visitors)

## Target Audience and Structure for Visitors

### Target Audience

- Small donors- not big travelers, need attention
- Large donors- not big donors, need attention

- Potential mega donors-(\$10k-\$50k)- experienced travelers, confirm need for money and donations

### **Donors - Base**

1. Comb through donors to identify individuals we know may have the means and personality type to be significant donors (identify 40-50 people who participate in activities, travel internationally, open minded, want to leave a legacy)
2. Review presentation and online event
3. Convert them to donors
4. Engage them for trip and more significant donation

### **Trip:**

- Invite 5 donors (10 with companion) people per year to go on safari and visit the school
- Target 2-3 groups per year with different hosts
- Target when SWB is at the school

\*Look for PR opportunities for exposure to new donors

## Target Audience and Structure for Visitors

**What is the right time and number of visitors at a time?** (manageable for staff)

- Calendar of visits - **Jan - Mar open, April holiday, Holiday June 5-30, 9/5-9/17 holiday, October- testing, December holiday**
- Schedule of events/activities to make it manageable
- People seeing the school “in action”- create a schedule that works for school calendar
- Suggested length of visits- Thursday, Friday (short day), Sat free **(3-4 days is workable)** ● Groups of 10 (max)

### **Overnight Visitors**

- Still work to determine cost, accommodations, food, transportation
- Cultural activities (Boma visit, market, ruins, singing/dancing [sign up in advance])
- Guest Bomas?

# Structure for Visitors (could be used for day trips or multi-day visitors)

9/22/23

## **Orientation and overview (prior to visit) Olar/Tom show video**

- Pre-recorded video with details of location, school history, general information and safety
- Sign-off that video watched
- Guidelines provided (appropriate dress, behavior, how to stay healthy, medical resources, etc.) ● Sign-off volunteer waiver
- Quick on-site overview, logistics and tour

## **Volunteer opportunities available (either webpage or PDF with advance sign-up)**

- “Sweat Equity” jobs (i.e. painting, digging holes, planting trees, specific expertise volunteer has, etc.)
- Activity Stations- When electing activities, we also provide materials that should be purchased and provided by the volunteers (i.e. flashcards, art, science, counting, etc.)

## Activity Stations (could be used for day trips or multi-day visitors)

- Sign-up sheets for the kids
- Divide the kids into groups
- Volunteers choose in advance what station they would like to work
- Provide list of materials/items they could/should purchase and bring for the activity

Olar, Martha, Moinga- to update and determine which items to include on website

Items to be purchased by volunteers for activity Stations:

**Flash Cards** - math, spelling, vocabulary flashcards

**Spelling**- Spelling game (bananagrams and others)

**Drawing**- 200+ sheets of paper, colored pencils (50)

**Volleyball**- 5-10 volleyballs

**Counting sets**- 5 sets

**Building Blocks**- 2 sets of blocks (or contribute toward cost to purchase blocks)

**Legos**- 5 sets of classic legos

**Games (cards, scrabble, etc.)**- 5 decks of cards, board games (EEMPS could make a list of board games) **Reading station**- 10 books

**Simple science “experiments”**- Contribute \$ toward supplies (Naturalistic, plant ID, not requiring special chemicals or equipment; Microscopes, teacher book of simple science experiments, science supplies, etc.)